



Have you heard about Webaxis?

GNO has implemented a new online system to help our association's stay informed with their community as well as make payments online. Here is how to register!

To Register for Webaxis:

1. Visit <https://gno.cincwebaxis.com>
2. Click register in the top right corner
3. Fill out all the information that you can recall. **Don't worry! Your Account number is not a required field for the registration process.
4. Hit submit
5. Wait for our Customer Service Manager to approve the registration.

After Registration:

6. Once the registration is approved, you will receive an email from donotreply@cincsystems.net ***It may go into your spam/junk folder!***
If you do not see this email please contact customerservice@gnoproperty.com.
7. Follow the prompts of the email.
8. You're all set! You should be registered for your Association's Webaxis from this point!

How to Pay Online:

1. Login to your Webaxis account on <https://gno.cincwebaxis.com> with your email on file as well as password.
2. Click **Pay Assessments** in the blue menu bar to the left.
3. Follow all of the steps
4. Hit submit to complete the process at the end.
5. You will receive a confirmation email regarding the receipt of your payment.
6. You can also check **Account Info** and check to see if your balance has been zeroed out.

How to Set Up Recurring Payments (Autopay):

1. Login to your Webaxis account on <https://gno.cincwebaxis.com> with your email on file as well as password.
2. Click **Pay Assessments** in the blue menu bar to the left.
3. Scroll down to the very bottom
4. Click **New Recurring Payment**
5. Fill out all of the information and click submit.

How to Change Personal Information or Password:

1. Login to your Webaxis account on <https://gno.cincwebaxis.com> with your email on file as well as password.
2. Hover over **Account Info** and click **My Profile**
3. Edit any information that needs to be updated. *To update your password, go to the middle of the screen. It will give you the option to enter a new password.*
4. Scroll down to the bottom to Submit and Save the Changes!