

**ARBOR WALK PROPERTY OWNER'S ASSOCIATION
APPLICATION FOR EXTERIOR MODIFICATION(S)**

NAME: _____
ADDRESS: _____
DATE: _____
PHONE: _____
E-Mail: _____

PLEASE REFER TO THE COVENANTS AND RESTRICTIONS BEFORE COMPLETING THIS APPLICATION WHICH IS AVAILABLE AT WWW.GNOPROPERTY.COM, CLICK ON 'OUR COMMUNITIES', AND THEN CLICK ON 'ARBOR WALK'. COVENANTS AND RESTRICTIONS ARE ALSO AVAILABLE ON WEBAXIS DOCUMENTS. PLEASE COMPLETE THE APPLICATION AND SEND SUPPORTING DOCUMENTATION (PHOTOS, SKETCH OF PROPERTY WITH CHANGE(S) ETC.).

MODIFICATIONS REQUESTED (Include specific details of material, colors, styles, dimensions, etc.)

- () **FENCES:** Specify materials (no pine, cedar), height, style. Sketch to scale on copy of lot survey.
- () **LANDSCAPING:** Provide drawing of new planted area on lot survey with current photo. Note what is being planted and any statuary, fountains, decorative structures, etc.
- () **POOLS & SPAS:** Provide plans and specifications. Identify placement in yard with dimensions and property line setbacks. Also include fencing and decking plans and location of pool equipment with method of screening equipment so not visible from street. Show where water that is pumped out of pool will be routed to street.
- () **RECREATIONAL EQUIP.:** Specify manufacturer, type, dimension and location on lot survey
- () **PAINTING:** Note what is to be painted; paint manufacturer, type and color.
- () **DRIVEWAY EXTENSIONS:** Provide sketch showing current and proposed driveway on lot survey.
- () **PERGOLAS / PATIOS/
SCREENING & LATTICE:** Provide sketch showing design with plans and specifications. Identify placement in yard with dimensions and property line setbacks on lot survey.
- () **STRUCTURAL ADDITION/
MODIFICATION:** Provide plans and specifications. Identify placement in yard with dimensions and property line setbacks on lot survey.
- () **TREE REMOVAL:** Sketch/photo of the tree location on a copy of the lot survey, reason for removal, and note number of trees remaining in yard.
- () **ROOF:** Manufacturer, type and color.
- () **OTHER:** Submit appropriate information and detailed description.

ADDITIONAL COMMENTS:

APPLICATION FOR MODIFICATION(S) CONTINUED:

CONTRACTOR NAME AND PHONE NUMBER: _____

DATE TO START PROJECT: _____

ESTIMATED COMPLETION DATE: _____

For your protection, inquire with the proper authority, either city or parish, regarding permit requirements before starting any work on your property. Projects involving new construction, additions, alterations, or any modification to structural, electrical, heating, water, gas or sanitary plumbing systems will most likely require a permit. **NOTE: Home Owner is responsible for any & all permits.**

INCOMPLETE APPLICATIONS WILL CAUSE DELAYS IN PROCESSING

I further understand and agree that no work on this modification request shall commence until written approval of the Architectural Review Committee has been received by the property owner. I represent and warrant that the requested modifications strictly conform to the Declaration of Covenants, Conditions, Restrictions and Guidelines for the Arbor Walk Property Owners Association. I further understand and agree that as the property owner, I am responsible for complying with all city and/or parish building and zoning regulations.

Property Owner's Signature: _____ Date: _____

**Please return completed form with all supporting documentation to: dwayne@gnoproperty.com
You may also fax to (504)566-4795**

Requests may be mailed to the following address but note that this will delay the process.

GNO Property Management
C/O Arbor Walk ARC Committee
826 Union Street, Suite 200
New Orleans, LA 70112

Once the Architectural Review Committee has completed their review you will be notified by email and formal letter. If you have any questions please contact your property manager – Dwayne Schaefer at dwayne@gnoproperty.com.

TO BE COMPLETED BY ARCHITECTURAL REVIEW COMMITTEE

DATE RECEIVED: _____

DATE REVIEWED: _____

SIGNATURE: _____

Committee Action:

- ____ Approved as Submitted
- ____ Conditionally Approved
- ____ Disapproved
- ____ Deferred Until _____
- ____ Withdrawn
- ____ Returned for insufficient information

COMMENTS

: _____

